

FUNDRAISING

Association Fundraising

The Association may, from time to time, conduct fundraising activities on behalf of the entire membership. Such fundraising activities shall be undertaken to reduce costs to the membership or for specific reasons that will benefit the Association as a whole as determined by the Board. For such activities, all members and teams shall be required to participate as required. Association fundraising efforts will take precedence over any team fundraising activities.

Individuals and/or teams that do not support such activities may be subject to additional costs to ensure the association meets the financial commitments set out in the specific fundraising initiative.

Team Fundraising

All fundraising initiatives must be approved by the Halifax Hawks Minor Hockey Association Board prior to the commencement of any related activity. Teams shall not make any commitments until such time as the specific fundraising activity has been approved. All such requests, including the fundraising, should be submitted through the team's respective Divisional Director with as much advance notice as is possible and at least three weeks in advance of any planned activity. Applications for fundraising activities which conflict with any Association's corporate fundraising initiatives will not be accepted.

When planning to conduct a fundraising activity, it is imperative that team staff carefully consider the nature of the fundraising activity and any risks that participants may be exposed to. Hockey Nova Scotia has developed a comprehensive list of the sample activities that are covered by the Hockey Canada insurance program. In addition, certain activities identified, while covered, still require sanctioning by Hockey Nova Scotia and/or Hockey Canada. Requests for such sanctioning and approvals should be forwarded through the team's respective Divisional Director. Sanctioning approval shall be sought prior to any team making application to the Board to hold a fundraising activity and this approval should be included in the submission.

It is also important that all teams understand that certain fundraising activities, once approved by the Association, still require licenses and permits from the municipality or province depending on the actual planned activity. It is the full responsibility of the team to obtain all necessary permits and licenses. Teams are solely responsible for any costs associated with any fundraising activity as well as the cost of any related license or permit. In all cases, teams are required to provide a copy of any license or permit to the respective Divisional Director prior to the commencement of any associated fundraising activities.

Approval for fundraising projects shall be subject to, but not limited to, the following considerations:

- Adherence to all Association policies related to fundraising;
- The type of activity being proposed for fundraising;
- Any requirement to acquire sanctioning from Hockey Nova Scotia and, where applicable, the presence of such approval;
- The intended use of any funds derived from the activity;
- The number of fundraising projects requested and scheduled within a similar timeframe; and
- The requirement to obtain licenses or permits.

Teams are permitted to conduct fundraising activities for team-related expenses only.

Such expenses may include:

- Ice time for additional practices;
- Ice time for approved exhibition games;

- On-ice and minor officials for hosted exhibition games;
- Fees to acquire specialized coaching support (i.e. goaltending, power skating, etc.);
- Fees to enter the team in sanctioned tournaments;
- Approved travel costs for coaches on sanctioned trips;
- Approved and sanctioned teambuilding events;
- Team supplies including but not limited to first aid supplies, pucks, socks, water bottles, cones, coaching aids, and other team requirements (NOTE: all such items become the property of the Association upon completion of the season);
- Sponsor and player name bars;
- Bus rental to a maximum of one trip per season;
- Administrative costs such as long distance phone calls and postage; and
- Expenses related to the conduct of fundraising activities.

The use of any fundraising funds to offset the costs associated with the purchase of team clothing, hats, t-shirts, socks, or other apparel must be agreed to by the supporting team parent group with reasonable adjustments/allowances for any family that opts out (i.e. a reduction in level of effort in fundraising expected of them). Such agreement shall be included in any request to fundraise submitted to the Board for approval.