

# ICE ALLOCATION

All scheduling of ice utilized by the Halifax Hawks shall be administered by the Association's Ice Coordinator. Other functions of the ice Coordinator include:

- Determining annual ice requirements in consultation with the Board of Directors;
- Negotiating contracts with arena facilities to meet the association's requirements;
- Maintaining a record of all ice utilized and related changes;
- Authenticating ice rental invoices in conjunction with the Treasurer;
- Coordinating allocation of vacated ice hours; and
- Preparing ice bills for teams for submission to the Treasurer for collection.

## Ice Rentals

The Halifax Hawks Ice Coordinator is the only individual authorized to book ice contracts on behalf of Halifax Hawks Minor Hockey Association. Ice Distribution Ice shall be allocated to all association teams which shall be covered by the player's registration fee to the Association. This allocation includes ice time for a total of 22 weeks per season. If a team is eligible to receive 2 hours per week and the season is 25 - 26 weeks long, this does not mean that the same team will receive 52 hours of ice.

Teams in both competitive and recreational programs should understand that our various ice contracts cause us to lose ice time on certain weekends for various events outside of minor hockey. As a result, there will be occasions where ice will not be allocated during certain weeks and/or weekends.

The Association's registration assures teams that they will receive 22 weeks of ice allotment over the course of the entire 25-26 week season.

## Additional Ice

Teams may acquire additional ice over and above what the Association provides each season. The Ice Coordinator shall advertise Association ice that becomes available throughout the season and teams may purchase this ice directly from the Association. The team will be responsible for the additional costs of this ice and will only be charged the rate that the Association is required to pay the facility.

Teams booking additional ice over and above the ice allocated by or offered by the Association must do so in their own name using their own contract(s). Payment for this ice becomes the sole responsibility of the individual signing the contract. Note that teams or individuals booking ice over and above the times allocated by the Association are not to book this additional ice using the Association's name without written consent.

When booking additional ice, it is important that teams take into consideration the timing and number of practices that they are asking of players so as to avoid overloading players and families. As such, teams consider the following guidelines established for the recommended number of practices/hours that they can hold per week. In addition, teams shall consider the recommended limits on the number of tournaments that they can participate each season.

Teams are required to submit their seasonal plan no later than October 15<sup>th</sup> each season and this plan must include the intended number of practices, games, tournaments as well as any planned off-ice sessions. This is to be submitted to the respective Divisional Director who will review and approve.

<b>Division</b>	<b>LTAD Recommendations</b>	<b>Max Practices Per Week</b>	<b>Max Practice Hours Per Week</b>	<b>Tourney/Jamborees Per Season</b>
Under 9	2 practices per week	2 practices per week	2 hours	Up to 3
Under 11	2 practices per week	2.5 practices (5 practices bi-weekly)	2.5 hours (5 hours bi-weekly)	Up to 4
Under 13	2 practices per week	2.5 practices (5 practices bi-weekly)	3 hours (6 hours bi-weekly)	Up to 5
Under 15	2 practices per week	3 practices per week	4 hours	Up to 5
Under 18	2 practices per week	3 practices per week	4 hours	Up to 5

In addition, teams shall consider the following guide with respect to the scheduling of practices.

<b>Division</b>	<b>Weekend Practices</b>	<b>Week-day Practices</b>
Under 9	Between the hours of 7 am - 8 pm	Between the hours of 5 pm – 8 pm
Under 11	Between the hours of 7 am - 8 pm	Between the hours of 5 pm – 8 pm
Under 13	Between the hours of 6 am - 9 pm	Between the hours of 5 pm – 9 pm
Under 15	Between the hours of 6 am - 10 pm	Between the hours of 5 pm – 10 pm
Under 18	Between the hours of 6 am - 10 pm	Between the hours of 5 pm – 10 pm

### Ice Bills

Teams that purchase association ice time over and above the allotment covered by registration shall be required to make payment in full within two weeks of receipt. Unless an extension is provided by the Treasurer, ice bill payments not made promptly may result in a suspension of all practice time, travel permits, and exhibition games (i.e. permit numbers will be rescinded and/or not issued), until such time as the payment is made.

### Ice Cancellations

Teams are responsible to utilize their allocated ice times and shall make every effort to ensure that any ice time that cannot be used by the team is traded, sold or returned to the association. Teams who have ice conflicts created by their participation in tournaments and exhibition games shall be responsible for the disposition of that ice time.

Teams looking to trade or sell ice shall only do so with other Hawk teams. Sale of ice to parties outside the Association is prohibited without prior consent by the Ice Coordinator. In all cases, prior to selling or trading ice times, the team must contact the Ice Coordinator first as the association may decide to re-assign this ice to address other association ice requirements. In these cases, the association shall replace this ice at a later date.

Teams must provide the Ice Coordinator with a minimum of 72 hours' notice of such conflicts. Teams who have conflicts created by league schedule changes, provincial play-off games, or facility cancellations shall address these through the Ice Coordinator who will make revisions to the overall Association ice schedule to address any make-up times. In cases situations, unless advised in advance by the Ice Coordinator.